



GOVERNMENT OF SIKKIM
FINANCE DEPARTMENT
GANGTOK

NO: GOS /FIN/ADM/04

Dated: 09.07.2020

CIRCULAR

It has been brought to the notice of the authority that there has been delay in release of retirement benefits of Government employees which is seriously viewed by the authority as it causes undue harassment to the retiring official. It is, therefore, decided that the retirement benefits be handed over to the retiring official on his/her last working day.

Therefore, to expedite the process, it is instructed that the relevant file fully updated as required under Sikkim Services (Pension) Rules, 1990 order of the retiring official be forwarded to the Pension Division of the Finance Department at least a month before his/her retirement, by the administrative department. The Pension Division on receipt of the same is to ensure that the retirement benefits are worked out and the handed over to the employee at the last day of his/ her retirement. In case of family pension of a deceased Government Servant, the personal file of the deceased with complete documents may be forwarded to the Pension Division, Finance Department, within one month following the death of the employee for timely disbursement of family pension and other benefits.

In case of delay, the responsibility will be fixed on the concerned official

(V.B. Pathak, IAS)

Additional Chief Secretary
Finance Department
File No 38/CS/SKM/2020

Memo No 29-38/Fin/Adm

Dated 09.07.2020

Copy to:

1. Additional Chief Secretary, Education/ Governor/Power
2. Secretary to Hon'ble Chief Minister
3. All Heads of Department
4. Registrar General, High Court of Sikkim
5. All District Collectors
6. All officers of Finance Department
7. Private Secretary to all Hon'ble Ministers
8. PPS to Chief Secretary
9. Dy. Director (IT) for hosting in the website
10. File & Guard file